



1<sup>st</sup> Annual Southern California  
 Asian Pacific Islander Festival  
 Downtown Oceanside  
 April 29, 2023 | 10:00AM-5:00PM  
 (442) 655-9851 | [info@apifestival.com](mailto:info@apifestival.com)

## RETAIL VENDOR APPLICATION

|                     |      |              |          |  |
|---------------------|------|--------------|----------|--|
| BUSINESS NAME       |      | CONTACT NAME |          |  |
| STREET ADDRESS      | CITY | STATE        | ZIP CODE |  |
| BUSINESS CELL PHONE |      | CELL PHONE   |          |  |
| EMAIL ADDRESS       |      |              |          |  |

*Each applicant must enclose and return to Umeke, 1850 Hacienda Dr Ste 17, Vista CA 92081, by April 1st, 2023, with the following items:*

- Complete Application
- Copy of Driver’s License
- Completed California Department of Tax and Fee Administration CDTFA-410D (Swap Meets, Flea Markets, or Special Events Certification)
- Signed Vendor Hold Harmless Agreement (on page 3 of this form)
- Payment for Booth Fee & Cleaning Deposit (2 checks please) checks payable to: “Umeke Inc”
- Certificate of Insurance INFO PENDING – will send out and need by April 15, 2023 from all vendors (See enclosed insurance requirements).
- Email pictures of all products sold to [president@umeke.org](mailto:president@umeke.org)

| 10x10 RETAIL or NON-PROFIT BOOTH                  | FEE   | AMOUNT DUE |
|---|-------|------------|
| Premium   | \$300 |            |
| Retail  | \$250 |            |
| Artisan (juried by the organization)              | \$175 |            |
| Non-Profit Organization (proof of 501c3 required) | \$150 |            |
| Refundable Cleaning Deposit (required)            | \$50  |            |
| Processing for Credit Card Fees (non-refundable)  | \$10  |            |
| Electrical (if needed)                            | \$30  |            |
| <b>Total Amount Due</b>                           |       |            |

**PLEASE ATTACH A DESCRIPTION OF ITEMS ALONG WITH PHOTOGRAPHS:** Vendor may sell **ONLY** the items listed below: **NO** weapons, CBD, marijuana, tobacco/drug paraphernalia and/or items that promote the use of illicit substances (this includes signage OR logos with marijuana leaves on it etc.). Pornographic, hazardous materials or any item deemed distasteful by Umeke and the City of Oceanside may **NOT** be sold. Umeke has the right to refuse any item or vendor. **IF an item is NOT listed, it may NOT be sold.** Attach a separate sheet if necessary. If you are distributing literature, please attach a copy for review and approval. **NO alcohol will be allowed at this event.**

| DO NOT WRITE BELOW   INTERNAL USE ONLY |                 |                 |         |
|--|-----------------|-----------------|---------|
| DATE RECEIVED                          | AMOUNT ENCLOSED | FORM OF PAYMENT | BOOTH # |

# APPLICATION & DEADLINES

## APPLICATIONS / PRIORITY

1. All vendor applications must be returned by April 1st, 2023
2. **This event has a limited number of booth spaces**
3. All applications must be accompanied with your:
  - a. Payment. We accept Cash, Check, Credit Card or Money Order.
  - b. Completed California Department of Tax and Fee Administration CDTFA-410D (Swap Meets, Flea Markets, or Special Events Certification)
  - c. Copy of Driver's License
  - d. Certificate of Insurance naming "Umeke Inc" "MainStreet Oceanside" and "City of Oceanside" as "Additional insured parties"
  - e. (See enclosed insurance requirements).
  - f. A signed copy of the Vendor Hold Harmless Agreement on page 3 of this application
4. Umeke reserves the right to limit the number of applicants for any one particular type of goods/services and reserves the right to change or substitute vendor spaces overall, thereby maintaining diversity.
5. All vendor spaces are 10X10 unless otherwise stated. Space only is provided. Exhibitors will be responsible for providing their own setups including fire retardant canopy, tables, chairs or any other materials needed for their display.
6. No sales of weapons, CBD, marijuana, tobacco/drug paraphernalia and/or items that promote the use of illicit substances. Pornographic, hazardous materials, or any items deemed distasteful by Umeke may **NOT** be allowed. **NO alcohol will be allowed at this event.**
7. **All Cooking Booths must have a fire retardant canopy and a fire retardant tarp on the ground.**

## ELECTRICITY

- A. Limited electricity is provided at the event. If you have electrical needs, please contact the office.
- B. Generators must be whisper quiet and approved by the Event Coordinator before they will be allowed to be used.

## PERMITS & REGULATIONS

- A. You must obtain a San Diego Special Event Health Permit and meet all requirements set forth by the County Health Department.
- B. Have certified fire extinguishers as required by the Fire Marshall. Note: Vendors frying must have a "K" rated fire extinguisher available.
- C. Oceanside Police Department and Fire Department regulations will be in force. It is your responsibility to read and comply with the City of Oceanside Fire Regulations.
- D. If you are cited during an inspection by Fire and/or Health Depart representatives, you will be responsible for the payment of any fines.

## CONFIRMATIONS / REFUNDS / HOURS / PARKING

- A. Confirmations will be mailed no later than 10 days before the event.
- B. **No refunds will be made under any circumstances after April 2, 2023.**
- C. No refunds in case of inclement weather, acts of nature or restrictions by governmental agencies which lead to cancellation of the event or other circumstances which Umeke has no control.
- D. Southern California Asian Pacific Islander Festival will be held April 29, 2023 (one day only).
- E. Hours of the event will be from 10:00 AM to 5:00 PM. You must occupy your booth during the entire event. No leaving before 6:00 PM.
- F. Check-in begins promptly at 6:00 AM. Space is forfeited if not checked in by 9:00 AM.
- G. All vehicles out of area by 9:30 AM. Vendor parking will be provided.

H. Teardown must be completed by 8:00 PM.

**Please read and sign the Hold Harmless Agreement below**

1. Business Name: \_\_\_\_\_ (hereafter "Vendor") is applying for permission to use a space or spaces on the grounds of City of Oceanside, MainStreet Oceanside, and Umeke Inc event, between the designated hours for setup, selling, and teardown. In the performance of this contract, "Vendor" and the agents and employees of "Vendor" shall act in an independent capacity and not as officers or employees or agents of Umeke.

2. "Vendor" agrees to indemnify, defend and hold harmless the Umeke Inc, its officers, agents, volunteers and/or employees against and from any and all claims, demands, lawsuits, damages, liability or loss, expenses and costs, in law or in equity, from any cause whatever, including the negligence (active or passive) of the Event venue and Umeke Inc property and equipment, its officers, agents or employees, arising from the use of the facilities or activities in and about the same by Vendor or their representatives or invitees. This is to include those brought for, or on account of damage or loss of any item in Vendor's space or injuries to or death of any person or persons, including "Vendor," or damage to or in connection with the specified event. The intent of this indemnity agreement is to avoid any responsibility on the part of Umeke Inc and its agents from paying money for the defense of any lawsuit or claim, or any settlement or verdict.

3. "Vendor" acknowledges that this is a "Rain or Shine" event, and no guarantee is made of financial success, thereby making Vendor Fees non-refundable. "Vendor" understands that no guarantees of product exclusivity are made by Umeke Inc unless arranged in advance and granted in writing. "Vendor" agrees to obtain all required permits and licenses specified by any and all Federal, State, County and Municipal Agencies and comply with all applicable codes and regulations.

4. Any and all artwork and logo materials created for Umeke Inc are the sole property of Umeke Inc and may not be reproduced without permission.

5. "Vendor" shall leave the venue/facilities in a clean and orderly condition. No alterations of any type may be made to the buildings or premises, particularly the outside surface of any buildings, without the express written authorization of Umeke Inc. As an example, the use of thumbtacks, nails or tape on walls, light posts, fences or buildings is not permitted, as it damages the property. "Vendor" agrees to assume responsibility for any damages done to the venue/premises or buildings caused by any of your guests or attendees. If any alterations were allowed, "Vendor" agrees to restore the facilities to their original condition; and shall repair any damage arising out of the use of the facilities under this agreement. Should any damage occur during your use of the premises and facilities as described in this agreement and "Vendor" refuses to pay for the cost of repairs. "Vendor" agrees to submit the matter to binding arbitration according to the rules of the American Arbitration Association. The prevailing party is entitled to their legal fees.

6. I have read and understand the application and accompanying materials. I understand that incomplete information will delay processing of my application. I understand that my application is subject to review and acceptance by Umeke Inc

7. My signature below certifies that I have read and understand the application, accompanying information, release of liability and agree to adhere to the rules and regulations set forth on this application.

8. No refunds will be given after April 2, 2022. All cancellations must be submitted in writing prior to April 2, 2023 and are subject to a \$50 processing fee. All returned checks are subject to a \$50 service charge. After April 1, 2023, cash or money order payment is required.

|              |                        |
|--------------|------------------------|
| SIGNATURE    | DATE                   |
| PRINTED NAME | VENDOR (BUSINESS) NAME |